How to find messages larger than 25MB in your GroupWise mailbox

1. From your Mailbox tab, click the magnifying glass icon on the toolbar.

2. On the Find tab, click the **Advanced Find** button at the bottom right.
3. In the drop-down, select **All Fields**...

4. Select **Size** and then click **OK**

5. Select > in the middle drop-down, enter 25 million in the text box, and then click **OK**
6. Confirm that the search criteria are correct, then click OK to initiate the search

7. If you see this, you have no messages larger than 25MB!
8. If you do have any messages larger than 25MB, they will be listed for you in the Search results. You will see the subject of the email and the folder in which the email is stored. Messages larger than 25MB cannot be migrated to LoboMail and should be saved locally. If you want to keep the email message, forward it to yourself without the attachment.